

APPROVED
Board of Trustees
Monroe Free Library
Minutes of Monthly Meeting
June 12, 2017

Present:

Patricia Shanley-President
Charles LeViseur-Vice President
Ann Marie Buckley- Recording Secretary
Diane LeViseur- Corresponding Secretary

Trustees:

Donna Deming
Theresa Schommer
Jack Adkins
Elizabeth Walsh (arrived 8:48)

Absent:

Casey Auerbach-Treasurer
Hormoz Nozari (unexcused absence)
Barbara Zerner
Denise Harris

Also present:

Grace Riario-RCLS
Marilyn McIntosh-Exec Director
Members of MFL Staff
Members of the Public

1. Pledge of Allegiance
2. Call to Order at 8:02pm by P. Shanley. A quorum was present.
3. Public Comments
 - V. LaSalle asked about the status of the Town of Monroe Board “reimbursing in kind” the MFL for neglecting to add the MFL budget to the ballot in 2015.
 - K. Demos commented that the May minutes didn’t reflect the historic financial reports, which were tabled from the April meeting, being re-tabled in the May meeting. **(AMB reviewed the videotape and did not hear a mention of retableting)**
4. Disposition of the Minutes- MOTION made by C. LeViseur, 2nd by T. Schommer to approve May meeting minutes pending corrections. MOTION PASSED UNANIMOUSLY
5. Treasurer’s Report- C. Auerbach’s recommendations are attached. P. Shanley presented the report in C. Auerbach’s absence.
6. MOTION by C.LeViseur, 2nd J. Adkins, to approve March and April financial statements as per the recommendation of the Treasurer. MOTION PASSED UNANIMOUSLY
7. MOTION by C. LeViseur, 2nd D. Deming to approve and accept May financial statements as per the recommendation of the Treasurer. MOTION PASSED UNANIMOUSLY
8. MOTION by C. LeViseur, 2nd D. Deming to hire Loreli Pitt, CPA, to complete the work (price \$9,750) which includes the 2016 audit report, creation of financial statements, and submission of the CHAR500 and 990. MOTION PASSED UNANIMOUSLY
9. Committee Reports
 - a) Nominating

- b) Building & Grounds- Met with Library Operating Committee on 5/18/17 discussing:
 - a. Deck in the exterior Children's area. Idea was not supported by the Staff. Option idea discussed was to add soil, sod, new fencing in the rear, gate and fence on the parking lot side, possible side bench, and canopy awning to the same area. Thought to present to the Monroe Town Board as the "reimbursement in kind" for this project. THANK YOU to Joy for all her research and creativity.
 - b. Demolition of Friends Building, 41 Millpond Parkway, using Grant funds. Bids are being sought.
 - c. Flagpole installation as a potential Eagle Scout project to potentially include a wall, necessary lighting, a bench.
- c) By-Laws-
 - a. Alex to upload amended By-Laws on the MFL website
 - b. Change the numbering of existing By-Laws since there are now 2 Article VII's. Will now read Article VII- Meetings and Article VIII- Amending the By-Laws.
 - c. Article VII-Proposed change to Section 1 to read- Article VII, Section 1- Amendments to the By-Laws are proposed at a Regular Meeting of the Board of Trustees and become effective after a large majority vote at that meeting.
- d) Finance- Keep MFL contractor status as a "1099"
- e) Fund Raising- Petitions-getting them signed is a great opportunity to advocate for MFL; Local students in a fund raising Music Recital
- f) Grants- Laura Wong-Pan to review template and help with \$50k Larkin grant for a \$200 fee.
- g) Library Operating- First Committee Meeting on Monday 6/26
- h) Public Relations- exploring PR outlets, other RCLS library PR policies, THANK YOU to Alex for Photo News IT and graphics
- i) Long Range Planning
- 10. New and Miscellaneous- The MFL Staff has asked if they can attend Committee Meetings. By-Laws are silent so this is open for discussion.
- 11. Unfinished and On-Going Business- WiFi access points need to be checked and possibly reconfigured or installed
- 12. Good and Welfare- Casey Auerbach and wife Shanon welcomed a new son- Greyson. CONGRATULATIONS!
- 13. Open Floor Discussion- Kathy Demos- May minutes do not reflect any approval of May and April financials. Josh Davies- would like to explore the possibility of a local Children's Museum

MOTION to Adjourn at 9:34pm by C. LeViseur, 2nd D. LeViseur MOTION PASSED UNANIMOUSLY